



LOMBARD FIREFIGHTERS' PENSION FUND



George Seagraves – President
Joseph Shark – Trustee

Terry Davis – Secretary
Thomas Willis – Trustee

Ronald Rakosnik – Trustee

THE REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES JANUARY 23, 2019

A regular meeting of the Lombard Firefighters' Pension Fund Board of Trustees was held on Wednesday, January 23, 2019 at 8:30 a.m. at the Village Hall located at 255 E. Wilson Avenue, Lombard, IL 60148, pursuant to notice.

CALL TO ORDER: Trustee Seagraves called the meeting to order at 8:30 a.m.

ROLL CALL:

PRESENT: Trustees George Seagraves, Terry Davis, Joe Shark, and Ronald Rakosnik
ABSENT: Trustee Thomas Willis
ALSO PRESENT: Attorney Charles Atwell, Atwell & Atwell; Michael Stuart and Spencer Klein, MB Financial; Jessica Nawracaj, Tim Sexton and Michael Whaley, Village of Lombard; Michelle Rice, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *October 16, 2018 Regular Meeting:* The Board reviewed the October 16, 2018 regular meeting minutes. A motion was made by Trustee Rakosnik and seconded by Trustee Shark to approve the October 16, 2018 regular meeting minutes with the amendment to the meeting time for the January 2019 meeting as discussed. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

Semi-Annual Review of Closed Session Meeting Minutes: There were no closed session meeting minutes for review.

INVESTMENT REPORT – MB FINANCIAL: *Quarterly Performance Report:* Mr. Stuart and Mr. Klein presented the Quarterly Performance Report as of December 31, 2018. As of December 31, 2018, the quarter-to-date return is (6.45%) for total earnings of (\$3,938,946) and an ending market value with accrued income of \$57,499,376. The current asset allocation is as follows: Equity at 49.11%, Fixed Income at 47.28%, Alt. Strategies at 2.04% and Cash & Equivalents at 1.57%. A motion was made by Trustee Rakosnik and seconded by Trustee Davis to accept the December 31, 2018 Quarterly Performance Report prepared by MB Financial. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

Review/Update Investment Policy: The Board discussed the Investment Policy and no updates are needed at this time.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report:* The Board reviewed the Monthly Financial Report for the twelve-month period ending December 31, 2018. As of December 31, 2018, the net position held in trust for pension benefits is \$58,713,256.06 with a change in position of (\$2,500,045.19). The Board reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee Shark and seconded by Trustee Rakosnik to accept the December 31, 2018 Monthly Financial Report as presented. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

Presentation and Approval of Bills: The Board reviewed the Vendor Check Report for the period October 1, 2018 through December 31, 2018 in the amount of \$149,903.15. A motion was made by Trustee Davis and seconded by Trustee Shark to approve the disbursements listed on the Vendor Check Report in the amount of \$149,903.15. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

Additional Bills, if any: There were no additional bills presented for approval.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: There were no applications for membership or withdrawals from the Fund.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Approve Regular Retirement Benefits – Dudley J. Elvery:* The Board reviewed the regular retirement benefit calculation for Dudley J. Elvery. Firefighter Elvery had an entry date of 08/12/1996, retirement date of 02/15/2019, effective date of pension of 02/16/2019, 50 years of age at date of retirement, 22 years 6 months of creditable service, applicable salary of \$101,999.71, applicable pension percentage of 56.25%, amount of originally granted monthly pension of \$4,781.24 and amount of originally granted annual pension of \$57,375.88. A motion was made by Trustee Shark and seconded by Trustee Davis to approve Dudley J. Elvery's regular retirement benefit as calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

TRUSTEE TRAINING UPDATES: The Board was presented with the Trustee Training Summary and upcoming training opportunities. Trustees were reminded to submit any continuing education certificates to L&A for recordkeeping.

OLD BUSINESS: The Board discussed amending the 2019 Board meeting dates. A motion was made by Trustee Rakosnik and seconded by Trustee Davis to establish the remaining 2019 Board meeting dates as April 24, July 24, and October 23 at 8:30 a.m. in the Village Hall located at 255 E. Wilson Avenue, Lombard, Illinois. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

NEW BUSINESS: *Fiduciary Liability Insurance Renewal:* The Board reviewed the fiduciary liability insurance renewal provided by Euclid Insurance. A motion was made by Trustee Rakosnik and seconded by Trustee Davis to approve payment of the fiduciary liability insurance renewal effective 01/01/2019 through 01/01/2020 in the amount of \$6,063. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

Approve Annual Cost of Living Adjustments (COLAs) for Pensioners: The Board reviewed the 2019 Cost of Living Adjustments (see attached) as calculated by L&A. A motion was made by Trustee Shark and seconded by Trustee Davis to approve the 2019 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

Review Trustee Term Expirations and Election Procedures: The Board noted that the active member term currently held by Trustee Shark is expiring in April 2019. Trustee Shark expressed his desire to remain on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions.

IDOI Annual Statement: The Board noted that completion of the IDOI Annual Statement is currently in process. Updates will be provided to the Board as they become available.

COMMUNICATIONS AND REPORTS: *Statements of Economic Interest:* The Board noted that the List of Filers must be submitted to the County by the Village by February 1, 2019. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2019.

2019 IRS Mileage Rate: The Board noted that the IRS standard business mileage rate used for reimbursement increased to \$0.58 per mile effective January 1, 2019.

Review/Approve – Death Audit Service Authorization: The Board discussed the Death Audit Service offered through IPPFA and L&A. A motion was made by Trustee Rakosnik and seconded by Trustee Davis to authorize the Death Audit Service as discussed and to execute the Death Audit Service Authorization form provided by L&A. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik
NAYS: None
ABSENT: Trustee Willis

ATTORNEY'S REPORT: *Legal Updates:* Attorney Atwell discussed various pension cases and legislation with the Board.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

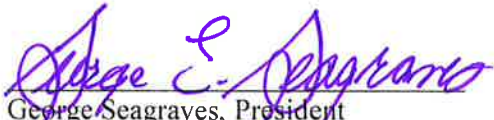
APPROVE TRUSTEE TRAINING HOURS FOR MEETING: The Board approved one hour of Trustee training for Trustees Seagraves, Davis, Shark, and Rakosnik for attendance at the January 23, 2019 Board meeting.

ADJOURNMENT: A motion was made by Trustee Rakosnik and seconded by Trustee Davis to adjourn the meeting at 9:25 a.m. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Shark, and Rakosnik

NAYS: None

ABSENT: Trustee Willis


George Seagraves, President


Terry Davis, Secretary

Minutes approved by the Board of Trustees on _____ (date).

Minutes prepared by Michelle Rice, Pension Services Administrator

~The next Board meeting is scheduled for April 24, 2019 at 8:30 a.m. ~