



Clear Water Disconnect Reimbursement Program – Instructions

The purpose of the Clear Water Disconnect Reimbursement Program is to assist homeowners in complying with Section 50.026 of the Village Code, which prohibits connections of downspouts and sump pumps to sanitary and combined sewers. Grants will be offered to homeowners that: (a) are notified by the Village to disconnect these clear water sources from sanitary and combined sewers, (b) wish to disconnect due to experiencing a flood event, and (c) are have obtained a building permit for specific work further defined in this pamphlet.

So how do you go about participating in this program? Read on...

1. Fill out the Clear Water Disconnect Reimbursement Application form. All requested information must be provided. Incomplete applications will be returned without approval.
2. Attach any pertinent documents (e.g. photos, etc.) and contractor's proposals. The Village suggests that you obtain at least two (2) proposals. However, this may be waived if you are already working with a contractor for other work.
3. A representative from the Village may need to inspect your home, if they have not already done so.
4. When your application is approved it will be returned to you.
5. Any necessary building permits must be obtained from the Building Division of the Community Development Department prior to beginning work. They may be contacted at (630) 620-5750 if you have questions. Permit fees can be included in the reimbursement request.
6. When all work is complete, fill out the Request for Reimbursement portion of the application, attach the "paid" invoice and any related receipts (i.e. the cost of the building permit) and return it to the Public Works Department.
7. When final approval is given by Public Works, the reimbursement will be processed.

The Public Works Department is located at 1051 S. Hammerschmidt Avenue and is open 8:00 a.m. to 4:30 p.m., Monday-Friday. If you have any questions, please feel free to contact Public Works at (630) 620-5740 or at publicworks@villageoflombard.org.

