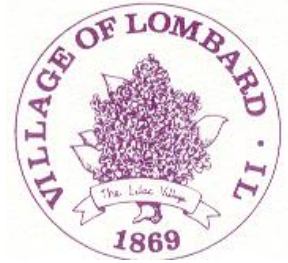




LOMBARD FIREFIGHTERS' PENSION FUND



George Seagraves – President Thomas Willis – Vice President
Terry Davis – Secretary Joseph Shark – Assistant Secretary
Ronald Rakosnik – Trustee

MINUTES OF A REGULAR MEETING OF THE LOMBARD FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES JULY 22, 2020

A regular meeting of the Lombard Firefighters' Pension Fund Board of Trustees was held on Wednesday, July 22, 2020 at 8:30 a.m. in the Village Hall located at 255 E. Wilson Avenue, Lombard, Illinois 60148, pursuant to notice.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Trustee Seagraves called the meeting order at 8:31 a.m. and the Board stood and recited the Pledge of Allegiance. The Board also took a moment of silence in respect of Hinsdale Firefighter/Paramedic, Nicole Hladik who passed away on July 21, 2020.

ROLL CALL:

PRESENT: Trustees George Seagraves, Terry Davis, Thomas Willis (*arrived at 8:36 a.m.*) and Ronald Rakosnik
ABSENT: Trustee Joseph Shark
ALSO PRESENT: Attorney Charles Atwell, Atwell & Atwell; Bob Thompson, Fifth Third; Assistant Finance Director Jamie Cunningham and Accountant Janice Karney, Village of Lombard; Ashley Wraight, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *June 24, 2020 Regular Meeting:* The Board reviewed the June 24, 2020 regular meeting minutes. A motion was made by Trustee Rakosnik and seconded by Trustee Davis to approve the June 24, 2020 regular meeting minutes as written. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis and Rakosnik
NAYS: None
ABSENT: Trustees Willis and Shark

Semi-Annual Review of Closed Session Meeting Minutes: There were no closed session meeting minutes for review.

Trustee Willis arrived at 8:36 a.m.

INVESTMENT REPORT – FIFTH THIRD: *Investment Review:* Mr. Thompson presented the Investment Review for the period ending June 30, 2020. As of June 30, 2020, the quarter-to-date net return is 11.8% with total earnings of \$6,985,783.48 and an ending market value of \$65,883,131.20. The current asset allocation is as follows: fixed income at 37.28%, equities at 57.09%, real assets at 1.4% and cash & equivalents at 3.99%. The asset composition for the equity and fixed income portfolios, reconciliation and holdings summaries and quarterly market insights were reviewed with the Board. A motion was made by Trustee Willis and seconded by Trustee Rakosnik to accept the Investment Review as presented. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

Review/Update Investment Policy: Mr. Thompson presented an updated investment policy prepared by Fifth Third. The Board reviewed and discussed the amended policy, which has been updated to include language regarding sustainability consistent with Public Act 101-0473. A motion was made by Trustee Willis and seconded by Trustee Davis to adopt and execute the updated investment policy as presented and to direct L&A to file the investment policy with the Illinois Department of Insurance within 30 days of execution. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

The Board discussed Michael Stuart with First Midwest reaching out to Trustee Seagraves requesting to present his investment services to the Board. The Board noted that Michael Stuart will present at the next regular meeting.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the six-month period ending June 30, 2020 prepared by L&A. As of June 30, 2020, the net position held in trust for pension benefits is \$66,937,820.02 for a change in position of (\$1,304,852.53). The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal and the Vendor Check Report for the period April 1, 2020 through June 30, 2020 for total disbursements of \$174,993.61. A motion was made by Trustee Rakosnik and seconded by Trustee Willis to accept the Monthly Financial Report and to approve the disbursements shown on the Vendor Check Report in the amount of \$174,993.61 as presented. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

Additional Bills, if any: There were no additional bills presented for approval.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: There were no applications for membership or withdrawals from the Fund.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Application for Disability Benefits – Mark Sepe:* Attorney Atwell apprised the Board that confirmation has been received that Mark Sepe will be moving forward with his duty disability application. Further discussion will be held at the next regular meeting.

TRUSTEE TRAINING UPDATES: The Board discussed upcoming training opportunities. Trustees were reminded to submit any continuing education certificates to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registrations or reimbursable expenses presented for approval.

Trustee Seagraves left the meeting at 9:15 a.m.

OLD BUSINESS: There was no old business to discuss.

Trustee Seagraves rejoined the meeting at 9:20 a.m.

NEW BUSINESS: *Review/Approve – Actuarial Valuation and Tax Levy Request:* The Board reviewed the finalized Actuarial Valuation prepared by Nyhart. Based on data and assumptions, the recommended contribution amount is \$2,525,706 and the statutory minimum contribution amount is \$1,49,105. A

motion was made by Trustee Willis and seconded by Trustee Davis to accept the Actuarial Valuation as prepared. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

The Board discussed requesting a tax levy in the amount of \$2,525,706. A motion was made by Trustee Rakosnik and seconded by Trustee Willis to request a tax levy in the amount of \$2,525,706 from the Village of Lombard, based on the recommended amount stated in the Actuarial Valuation prepared by Nyhart. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

Review/Adopt – Municipal Compliance Report: The Board reviewed the Municipal Compliance Report prepared by L&A. A motion was made by Trustee Willis and seconded by Trustee Rakosnik to adopt the MCR as prepared and to authorize signatures by the Board President and Secretary. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

Board Officer Elections – President and Secretary: The Board discussed Board Officer Elections and nominated the following slate of Officers: Trustee Seagraves as President, Trustee Willis as Vice President, Trustee Davis as Secretary and Trustee Shark as Assistant Secretary. A motion was made by Trustee Rakosnik and seconded by Trustee Davis to elect the slate of Officers as stated. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

FOIA Officer and OMA Designee: The Board discussed maintaining Trustee Davis as the FOIA Officer and OMA Designee. A motion was made by Trustee Willis and seconded by Trustee Rakosnik to maintain Trustee Davis as the FOIA Officer and OMA Designee. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

COMMUNICATIONS AND REPORTS: *Active Member File Maintenance:* The Board noted that L&A will prepare Active Member File Maintenance letters for distribution to all active members requesting any additional pension file documents.

ATTORNEY'S REPORT – ATWELL & ATWELL: *Legal Updates:* Attorney Atwell provided legislative updates pertaining to Article 4 Pension Funds; including recent court cases and decisions, as well as general pension matters.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

APPROVE TRUSTEE TRAINING HOURS FOR MEETING: The Board approved one hour of Trustee training for Trustees Seagraves, Davis, Willis and Rakosnik for attendance at the July 22, 2020 Board meeting. A motion was made by Trustee Willis and seconded by Trustee Davis to approve one hour of training. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

ADJOURNMENT: A motion was made by Trustee Rakosnik and seconded by Trustee Willis to adjourn the meeting at 9:55 a.m. Motion carried by roll call vote.

AYES: Trustees Seagraves, Davis, Willis and Rakosnik
NAYS: None
ABSENT: Trustee Shark

The next regular meeting is scheduled for October 28, 2020 at 8:30 a.m.

George Seagraves, President

Terry Davis, Secretary

Minutes approved by the Board of Trustees on _____

Minutes prepared by Michelle Rice, Pension Services Administrator, Lauterbach & Amen, LLP